**TENDER**

**FOR**

**Vehicle for Official Purposes**

**FOR**

**CROSS BORDER POWER TRANSMISSION COMPANY LIMITED**

**TENDER NO: C/CPTC/VEHICLE/CO/2022-23/01**

**DATE:**

**LAST DATE FOR SUBMISSION:**

Cross Border Power Transmission Company Limited

**Tender Notice for Vehicle**

Tender No: C/CPTC/CO/2022-23/01

Date:

Sealed Technical & Financial Bids are invited from any service provider or owner for providing vehicle (as per specifications provided in terms and conditions below) round the clock (24x7) for the Cross Border Power Transmission Company Limited (CPTC), 3rd Floor, Niryat Bhawan, Rao Tula Ram Marg, New Delhi - 110057 for a contract period of initially two years, which can be further extended by one more year ie (2 + 1) two plus one year, by Registered post / Speed post / Hand delivery.

**Last date of submission**: 14 (fourteen) calendar days later of date of Tender.

**Bid Validity**: The bids submitted by the bidder should remain valid for acceptance for a period of 60(Sixty) calendar days from the date of opening of bids.

**Opening of bid**: -------------2022 at 11 :30 A.M. at CPTC Corporate Office, Niryat Bhawan, New Delhi, any Change in date will be intimated through Website / e-mail / Letter.

**INSTRUCTIONS TO BIDDERS**

All interested vendors are requested to send their sealed quotation for supply of the above item under two bid system, in the following manner:

a) Envelope - I: Technical Bid.

b) Envelope - II: Financial Bid.

**NOTE**: The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all papers and envelopes submitted.

Both the envelops should be sealed, signed, marked and kept in a bigger envelop super scribed with the Tender No. and Date detail as appended hereunder.

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| Tender No.:  Tender Date:  **To**  Vineet Pant  The Deputy Manager  Cross Border Power Transmission Company Limited  3rd Floor, Niryat Bhawan, Rao Tula Ram Marg  Opposite Army Research & Referral Hospital  New Delhi - 110057  **From**  ……(name)……………………….  ………(address)……………………..  Tel:  e-mail: |

**Terms & Conditions:**

1. Any individual/company/contractor/registered travel agents may apply. The bidder has to submit all documents as per format of Technical Bid and Financial Bid.
2. The vehicle should be Diesel Engine, 2000 CC, not more than 2 years old at the time of bidding and maximum 50,000 kms run with BS VI or above. (like INNOVA CRYSTA and equivalent) with valid road permit for commercial use.
3. The company reserves the right to rejects any or all the tenders without assigning any reason thereof.
4. The vehicle of higher model with lowest price will be given priority.
5. The contract will be initially valid for a period of two (2) years which can be extended for further period of one (1) year on basis of satisfactory performance of the contract. The terms & conditions shall remain the same for the extended period also.
6. The vehicle shall be deployed along with good experience and healthy Driver possessing a valid commercial driving license.
7. Vehicles deployed should be in good running condition and should have all valid required documents such as, commercial registration, current comprehensive insurance and road tax coverage, permit, fitness and driving license of driver etc.
8. Contractor should keep the vehicles in neat, clean and good running conditions with sheet cloth covers, which should be replaced with another set of washed covers once in a week throughout the entire period of service. The contractor should carry out the periodical maintenance of the vehicles deployed and insure them always in good hassle-free running condition.
9. All payment towards taxes, maintenance, repairs, insurance and any other expenditure related to maintenance of the vehicles is the contractor's responsibility and account only, all payment to the driver towards his salary, uniform, overtime etc is also the contractor's responsibility. The company is only liable to pay the hire charges as per financial bid and mutually agreed.
10. Payment of hire charges along with running charges as agreed shall be made on calendar month basis. The payment will be made on submission of monthly bills duly verified by Deputy Manager, Human Resources & Administration (Corporate Office, New Delhi) of CPTC who is Officer In-charge for the purpose.
11. The contractor can be terminated by giving two months' notice in writing by either party. In case of breach of terms & conditions, CPTC reserves right to terminate the contract without giving any notice.
12. In case of accident/break down etc. CPTC has no legal responsibility whatsoever towards, any authority such as, police/RTA. court of law, injured parties, damages to the vehicle or property or any claim made for the 1oss etc. All these are entirely the contractor's responsibility.
13. Any deviation/Violation or breach of the said terms and condition will be viewed seriously, and the contractor will be terminated without any prior notice.
14. CPTC reserves right to accept or reject any tender or part of any tender or all tenders without assigning any reason thereof, irrespective of the fact whether the tender is lowest or not.
15. In case contractor refuses to supply vehicles ordered by CPTC, it will be viewed seriously, and contract will be terminated without giving any notice and their security money will be seized.
16. The person/contractor/travel agent are directed to submit Technical & Financial Bid in separate envelope. The Financial Bid will be open only to technically qualified vendor.
17. The evaluation of tender will be done by the committee on the basis of Technical and Financial part.
18. After evaluation of Bid, the successful bidder will be informed accordingly.
19. The agencies must put their initial on each page of the bid documents submitted. The Terms & Conditions duly signed should be attached with.
20. The supply of vehicle has to start services within 15 days (Fifteen) days of notification of award/letter of award for contract.
21. In case two or more bidders quote the same price for same model of vehicle, the concerned bidders shall be asked to submit on spot discounted offer in sealed envelope.

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| NOTE:  For any clarification, please contact Deputy Manager- CPTC, New Delhi at 9999317100. |

**ENVELOPE-1**

**TECHNICAL BID DOCUMENTS**

**Enclosure**

|  |  |  |
| --- | --- | --- |
| **Sl No.** | **Enclosure** | **Enclosed (YES / NO)** |
| 1. | GST registration of Agency / Individual |  |
| 2. | Copy of Registration Certificate |  |
| 3. | Copy of Vehicle Fitness |  |
| 4. | PAN of Agency |  |
| 5. | Copy of Road Taxq |  |
| 6. | Invoice of Vehicle |  |
| 7. | Copy of Pollution Certificate |  |
| 8. | Copy of Valid Driving License of Driver |  |
| 9. | No. of vehicles owned and engaged |  |
| 10. | Experience in this field of the owner/ firm/ company |  |
| 11. | Bank Account Details |  |

In respect of the above, a declaration needs to be given as under.

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| **Declaration by Bidder:**  I / We / M/s ………………………………………………………………………………………………………………………………., shall supply the vehicle as declared within 15 days of notification of award/letter of award. It is understood that failure to do so with in the stipulated timeline of 15 days shall result in cancellation of the award and CPTC shall act accordingly in its best interest. I / We / M/s ……………………………………………………………………………… shall have no objection to such an event.  For & on behalf of …………………………………………………………………………………………………………………….  Name with full address:  Signature:  Date: |

**Vehicle Physical Status** :

Vehicle Physical Status Check Test at CPTC, Corporate Office, 3rd Floor, Niryat Bhawan, Rao Tula Ram Marg, New Delhi – 110057.

**ENVELOPE-2**

**FINANCIAL BID OPENING**

**Financial Bid for Supply of Vehicle (Please provide in a separately sealed envelope)**

**Option 1:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SN** | **Description** | **For 2,000 Kms** | **For 3,000 Kms** |
| 1 | Fixed Monthly Rental |  |  |
| 2 | Monthly Kms |  |  |
| 3 | Monthly Hours |  |  |
| 4 | Days in a Month |  |  |
| 5 | Extra Km Charges |  |  |
| 6 | Extra Hour Charges |  |  |
| 7 | Night Halt Charges |  |  |

**Option 3:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SN** | **Description** | **Unit** | **Rate per unit (Rs)** |
| **A** | **B** | **C** | **D** |
| **1.** | Hiring of Vehicle for official use on commercial basis (excluding cost of fuel) | Per Month |  |
| **2.** | Reimbursement of Fuel cost (HSD)  (As per actual run in a particular month at providing market rate) | KM/ Litre of HSD | Minimum guaranteed 11 Kms/Litre |

**Calculation Formulae for Option 3** : Vehicle Monthly running /11 x HSD Rate (or quoted rate)

Other particulars:

1. Toll, Parking shall be reimbursed by CPTC as per actuals upon submission of documents.
2. Night stay charges shall be paid @ Rs /- per night. The night charges shall be applicable from 10:00 PM to 5:00 AM
3. Normal duty hours shall be 12 hours per day. For duty excess of 12 hours, Rs …/- per hour and excess kms beyond the limit, Rs …./- shall be paid by CPTC.
4. GST shall be reimbursed by CPTC as per actuals as applicable
5. The initial tenure of the agreement shall be two (02) years with a provision for extension of one (01) more year. The extension of services shall for the third (3rd) year shall be based on the satisfactory performance of the contract.